

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council – (Hybrid Meeting) held on Monday 24th April, 2023
at 7:00pm

Present Cllrs: G Corry (Mayor), L Gledhill, L Griffiths, D Johnson, M Jones, L Knightly, A Macauley, B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

There were apologies for absence from Cllr L Formston and B Griffiths. Cllr T Bibby was absent without apology.

2. Declarations of Interest

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning, as he is a member of the Planning Committee at Conwy CBC, and he withdrew from the meeting room whilst this agenda item was being discussed.

Cllr L Griffiths declared a prejudicial interest in agenda item 20 – Y Morfa 2023 Summer Play Scheme, as the proposed event is being organised by St Mary's Church, and Cllr L Griffiths is a Church member at St Mary's. Cllr L Griffiths withdrew from the meeting whilst this agenda item was being discussed.

Cllr M Jones declared a prejudicial interest in agenda item 14 – Grants as he is a member of the Towyn & Kinmel Bay Show, who have applied for a grant. Cllr M Jones withdrew from the meeting whilst this grant application was being discussed.

Cllr B McLoughlin declared a non-prejudicial interest in agenda item 20 – Y Morfa 2023 Summer Play Scheme, as Cllr B McLoughlin provided food for last year's event and intends to do so this year. Cllr B McLoughlin took part in this Council business.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 27/03/2023, be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/50605

Proposed single storey side and rear extensions, oak frame porch to front elevation and raising of the roof ridge height by 500mm to create 2 bedrooms in the loft.

Resolved that: - No Objection

0/50625

Change of use of land for siting of static holiday caravans.

Resolved that: - No Objection

0/50633

Demolition of existing conservatory and construction of single storey side and porch extensions.

Resolved that: - No Objection

0/50635

Alterations, extensions and construction of new roof to form accommodation at first floor level.

Resolved that: - No Objection

0/50674

Proposed side ground floor and first floor extension.

Resolved that: No Objection

0/50677

BJ's café along with two of the adjoining businesses, previously a gift shop and a pet supplies store, are to be fully renovated and converted to a café and smoke house style restaurant with new parking area to the rear. The existing café is to occupy the same area while the restaurant is to occupy the area of the former pet store and gift shop, the kitchen will be adapted to serve both establishments. A new refurbished seating area is to be created to the front of the business overhauling the currently run-down frontage, proposals include new hardstanding's and temporary furnishings.

Resolved that: - No Objection

Cllr D Johnson joined the meeting late at 19:15

7. Abergele Joint Burial Board

Noted that: -

- a) 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 & 2021-22 – Annual Returns relating to the Abergele Joint Burial Board, been completed and signed off by a Director at Wales Audit.
- b) Wales Audit Office have confirmed in writing on 31/03/2023 that the Abergele Joint Burial board do not need to complete an Annual Return for 2022-23, as the Responsibilities and Credit Balances have been transferred over to Conwy CBC prior to 31/03/2023, and therefore will be included in the Conwy CBC Annual Return for 2022-23.
- c) Conwy CBC have confirmed in writing on 30/03/2023 that they have received the sum of £75,106.32, which relates to the closing balance of the Abergele Joint Burial Board's bank account.
- d) Conwy CBC have confirmed in writing on 30/03/2023 that the transfer of the Abergele Cemetery and all burial responsibilities and duties from Abergele Town Council and Towyn and Kimmel Bay Town Council to Conwy CBC, has now been fully concluded.
- e) Abergele Town Council formally disbanded the Abergele Joint Burial Board at their Full Town Council meeting dated 06/04/2023 – Agenda item 628/22 (b).
- f) Wales Audit have confirmed in writing on 31/03/2023 that they will forward any outstanding Annual Return/External Audit Fee invoices, relating to the Abergele Joint Burial Board to the successor body (Conwy CBC), as they have received the Abergele Joint Burial Board's closing balances.

g) The Ombudsman Investigation is ongoing, and that the Ombudsman Service have confirmed that they are not investigating the activities of the Abergele Joint Burial Board, and that they are investigating a complaint that they have received relating to an elected member/members.

Resolved that: - Now all Burial responsibilities and duties have been transferred across to Conwy CBC, that the Abergele Joint Burial Board be formally disbanded.

8. Sandy Cove Registration

Noted the draft report which had been prepared by Cllr B Griffiths.

Resolved that: - The Clerk will refer back to Cllr B Griffiths with the Councillors concerns/observations regarding his draft report, with a view to him preparing a revised draft report, for the members to discuss/consider/approve at a future Town Council meeting.

Noted that the Chairman asked that it be recorded in the minutes, that the members were grateful to Cllr B Griffiths for preparing the draft report.

9. Tir Prince Park Railings

Resolved that: - The quote for the sum of £480 (Labour Only) from Dennis McCabe be approved, as whilst it was the only quote received, it was deemed to be excellent value for money, and all previous work completed by the contractor has been completed to a good standard, and on time.

Noted that the Town Council will need to provide the paint/materials required to complete the work.

Noted that Conwy CBC have provided their consent (land owner) for the Town Council's contractor to paint the railings.

10. Proposed Installation of an Additional Path at Clwyd Park

Resolved that: - The decision regarding the proposed installation of an additional path, would be postponed, until an alternative comparison quote has been received from a local contractor, as the quote received from Conwy CBC, was deemed to be extremely expensive, and included a £6,000 consultancy fee.

11. 2023 Tree Survey

Noted the Q1 2023 Internal Tree Survey, which has been completed by the Clerk.

12. 2023 Bus Shelter Survey

Noted that the Chester Avenue bus shelter is due to be refurbished in May, and that the Winkups and Seagull bus shelters are due to be replaced with new living roof bus shelters in May.

Noted the Internal 2023 H1 bus shelter survey which has been completed by the Clerk.

13. Chester Avenue Woodland

Noted that the anti-social behaviour issues in the woodland (digging of large holes, de-barking of trees (ring of death), damage to signage and the dumping of a sofa in the woodland).

Noted that the Clerk and the representative from LLais Y Goedwig planted 24 saplings in the woodland last week (Saplings sourced free of charge by the LLais Y Goedwig representative via Plant a tree for Me scheme).

Noted that the 24 saplings were made up of 4 x Hazel, 4 x Rowan, 4 x Crab Apple, 4 x Sessile Oak, 4 x Downy Birch and 4 x Sweet Chestnut.

Resolved that: -

- a) The Clerk would arrange for Conwy CBC to remove the abandoned sofa from the woodland.**
- b) Resolved that the Clerk will purchase some wild flower seeds for scattering in the raised wooden planters in the woodland.**
- c) Whilst the Town Council will continue to maintain the woodland, given the anti-social behaviour/vandalism in the woodland, no additional/ new projects/schemes will be considered in the woodland for the time being.**

14. Grants

Resolved that: - The following grant applications be approved: -

- £175 – Towyn & Kinmel Bay Show – towards Coronation Street Party.**
- £300 – Monday Movers & Shakers – (New Club) – towards rent, Coronation event, and to promote to new members.**
- £350 – Toni’s Sequence Dancers Club – Coronation Buffet Dance.**
- £500 – Thursday Afternoon Club/Tea dance – Easter & Coronation Events.**
- £500 – Festival Church – Coronation Celebration Event.**

Resolved that: -

- a) The grants policy will be reviewed by the Clerk, to include the need for groups/organisations to provide feedback to the Town Council by way of completion of a monitoring form/return, so that the Town Council is made aware how successful/well attended the events/grants have been.**
- b) The Clerk will present the revised draft grants policy at a future Town Council meeting, for the members to consider/approve.**

15. Christmas 2023 Food Parcels for the Elderly

Resolved that: - The proposed Christmas 2023 food parcels for the elderly scheme be approved, as presented and explained by Cllr A Macauley.

Resolved that: - A budget of £5,000 will be marked in the 2023-24 budget for the scheme, to cover the costs of the various proposed events and activities.

16. TKBTC Social Media

Resolved that: - The Clerk will explore/investigate the proposed setting up of a Town Council Social Media Site, which will be used for information only/promote local events in the Towyn & Kinmel Bay area.

Cllr M Smith left the meeting early at 20:00

17. Play Bus

The various proposed locations for the Play Bus Events were discussed and considered by the members.

Proposal One – 2 x Kinmel Bay Church Car Park, 2 x Kinmel Bay Community Centre Car Park and 1 x Festival Church Car Park.

Proposal Two – 2 x Kinmel Bay Community Centre Car Park, 1 x Y Morfa Car Park, 1 x Kinmel Bay Church Car Park and 1 x Festival Church Car Park.

Resolved that: - Proposal Two would be approved (6 votes for and 4 votes against and 1 abstention) as it was deemed to be the most appropriate.

(Proposal One – 4 votes for and 6 votes against and 1 abstention).

18. Conwy CBC 2022 Tree Planting Scheme

Noted the response from the Conwy CBC Ecologist regarding the trees.

Noted that the Town Council's contractor will be asked to check the trees, and stake any loose/problem trees.

19. Community Skips

Resolved that: - The Clerk will contact Cartrefi Conwy to request consent for a Community Skip Event on their Estate at the end of Clwyd Park.

Noted that the Town Council may also need to contact a resident on the estate, to request permission for the skip to be located outside their property.

20. Y Morfa 2023 Summer Play Scheme

Proposal One – The Town Council would contribute £2,000 towards St Mary's proposed Summer Play Scheme at Y Morfa, subject to Conwy CBC confirmation that they will supply the 2/3 qualified leaders, which are required to hold the event.

Proposal Two – The Clerk contacts St Mary's, to advise whilst the members would like to support their proposed event, they would like the proposed event to support/allow additional children to attend.

Resolved that: - Proposal One be approved, and that the Town Council will contribute £2,000 towards the scheme subject to Conwy CBC confirmation that they will supply the 2/3 qualified leaders, which are required to hold the event. (The vote was split, 5 for and 5 against, and the Chairman therefore exercised his casting vote).

Resolved that: - The 2023-24 Summer Play Budget be increased from £2,935 to £4,935.

21. Trade Waste Collection

The Clerk presented and explained the various quotes and options.

Resolved that: -

a) The Town Council continues with the weekly recycling arrangements with Conwy CBC, at a cost of £5.50 per week (£286 per year), as it was deemed to be excellent value for money, and the Welsh Government are looking to bring in compulsory recycling legislation into force before the end of 2023.

b) The quote of £8.80 per week (£457.60 per year) from Conwy CBC, for the collection of trade waste, as it was deemed to be best/cheapest quote for weekly collections (240 litre wheelie bin – trade waste).

Noted that the Conwy Recycling and Trade Waste bin would service the Town Council, Community Resource Centre, Kinmel Bay Community Centre and the Kinmel Bay Library.

Resolved that: - The 2023-24 Trade Waste budget be increased from £700 to £720.

22. 2022-23 & 2023-24 Environmental Improvements Work Schedule

Noted the updated 2022-23 Environmental Improvements Work Schedule.

Noted that the members discussed and prioritised potential projects for 2023-24, and that the Clerk will update the 2023-24 Environmental Improvement Work Schedule, and present at an appropriate future Town Council meeting.

Cllr D Johnson left the meeting early at 20:40

23. Conwy County Borough Councillor Updates/Reports

Cllr K Redhead advised that she had a recently Sandy Cove Residents Association meeting, at which the residents accepted that they will need to contribute to any, proposed road/infrastructure Improvement Scheme.

Cllr K Redhead has also attended a meeting with the Leader and Cabinet Member for Housing, as she is concerned at the number of empty Cartrefi Conwy properties in the area.

Cllr K Redhead has also recently attended the People referral and the Emrys referral units.

Cllr B McLoughlin advised that a meeting had been held with the Conwy CBC Officers, regarding the toilets on Sandbank Road, as the toilets are presently closed due to apparent subsidence issues/concerns. Cllr B McLoughlin also advised that she has visited all business premises in Towyn to discuss/promote the Conwy CBC Community Toilet Scheme, and a number of the businesses have shown interest in joining the scheme. (Presently Knightly's Long Bar in Towyn is the only business in Towyn registered with the scheme).

Cllr N Smith advised that he has attended a successful site meeting at Tir Llwyd Industrial Estate, which looks very positive, and could result in excess of 900 quality employment opportunities. Cllr N Smith could not provide additional information as there is presently an embargo in force.

Noted that Cllr M Smith who left the meeting early, will be requested to email the Clerk with an update regarding Conwy CBC plans and timescales to resurface roads in the Towyn & Kinmel Bay areas (As per agenda item 26 – Conwy CBC updates in the meeting minutes of the meeting held on 27/03/2023). The Clerk will forward Cllr M Smith's update regarding the road resurfacing to all members, once it has been received from Cllr M Smith.

Meeting Closed: 20:50

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Signed by the Chairman of the next Full Council meeting 02/05/2023.